

## PURPOSE

This instruction is prepared to define the etiquette of visiting historical sites, cultural areas, natural beauties, religious sites, national parks, and similar places for our guests or employees.

## SCOPE

It covers visits to historical sites, cultural areas, natural beauties, religious sites, national parks, and museums

## RESPONSIBILITIES

All employees and visitors are responsible.

## DEFINITIONS

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## IMPLEMENTATION

Preserving, sustaining, developing, promoting, transmitting to future generations, and managing the historical, cultural, spiritual values, and natural texture of the areas you visit is crucial. Visitors to these areas should also remember their responsibility to preserve this significant heritage and show respect for it:

- Use designated walking routes and pedestrian paths for walking; do not use off-path and shortcut routes for safety reasons.
- Avoid behavior that disturbs other visitors, refrain from speaking loudly, and do not use sound devices.
- Do not engage in behaviors that could damage materials within historical sites.
- Do not excavate or physically interfere with any purpose within historical sites.
- Do not damage flowers, seedlings, or other plants used in the landscaping of the area.
- Consider the traffic density in historical areas and adhere to traffic rules.
- Parking areas are designated for vehicles.
- Do not picnic or camp outside designated areas. Extinguish fires in permitted areas, and do not litter with unextinguished cigarettes or any kind of flammable substance.
- If you are in a group, do not separate from the group.
- Do not consume alcoholic beverages within the boundaries of historical sites.
- Within the boundaries of historical sites, do not display unauthorized visuals such as banners or posters for any purpose, and refrain from propaganda.
- Pay attention to the cleanliness of the historical site and its surroundings; dispose of garbage in trash containers.
- Use toilets and lavatories within historical sites cleanly.
- In case of any negative situation within the historical site, inform the private security guards.
- Professional photography and filming should not be done. If necessary, it can be done with the necessary permits.
- Visitor groups and tours should provide explanations to visitors at designated points of visitation; refrain from speaking at a volume that will disturb other groups and heed the warnings of the personnel within the historical site.
- When visiting mosques, women should cover their heads before entering.

- Do not enter the mosque with shoes.
- Avoid speaking loudly in the mosque.
- Do not consume alcohol in the mosque.
- Avoid wearing revealing clothing.

#### -Natural Life

- Do not feed animals in nature, do not give them food.
- Do not disturb animals in transit areas and where they are located.
- Do not pick flowers, do not pick up plants in nature.
- Before and after nature walks, clean the soles of your shoes.
- Do not light fires without permission in nature, do not smoke outside designated areas.
- Do not enter sensitive areas with fire.
- Do not buy anything from children selling tissues or begging for money, do not give them money, inform the children protection association.
- Do not buy products related to wildlife harvest from markets (bird feathers, leather materials, birds, fossils, etc.)
- Do not buy unknown stone ceramics, etc. from markets; it may be a historical artifact.

#### Size yardımcı olabilecek Basit Türkçe Kelimeler;

Merhaba	Hello
Günaydın	Good morning
İyi akşamlar	Good afternoon
Kolay gelsin	Good Luck
Afiyet olsun	Enjoy your meal
Tanıştığımıza memnun oldum	Nice to meet you
Benim adım.....	My name is .....
Senin adın ne?	What's your name
En yakın otobüs durağı nerede	Where is the nearest bus stop
Teşekkür ederim	Thank You
Görüşmek üzere	See you soon

#### REFERENCES AND ADDITIONAL DOCUMENTS

REVISION HISTORY

Name	Revision Number	Revision Reason	Date
Visiting etiquette instructions	00	-	10.04.24